



## Strategic Plan 2018 – 2021

Hermit Park State School Mission Statement – Together we will foster resilient, lifelong learners, who are compassionate, curious and connected global citizens.

Hermit Park State School P&C Association Mission Statement – Together we will support and encourage the school community, students and families to promote a positive learning environment for the benefit of our children.

### Purpose of HPSS P&C

- To operate in a collaborative relationship with members of the P&C, parents, teachers and school administration to benefit the school's ongoing aspirations, development and overall improvement.
- Focused on assisting the school to provide the very best primary school education for our children.
- Provide parents with the opportunity to communicate their needs to the school.
- Provide the school with financial support for new educational programs and initiatives, and full and part funding of large infrastructure projects that are not covered in the school's budget.
- Provide an Outside School Hours Care facility and vacation care service on site at the school.
- Provide a Uniform Shop service for the school.
- Communicate the fundraising needs based on the long-term plans for the school, detailing why the money is required and how it will be spent, and being accountable for any spending.
- Provide opportunities for the school community to celebrate together.
- Provide volunteers and support for school events.

### HPSS P&C Key Strategic Areas

- SUPPORT – raise funds, support parents and the community
- SERVICES – Outside School Hours Care, Uniform shop, Fundraising and Events, Grants
- COLLABORATION – enhancing regular positive communication between the school and parent community, and parent/teacher connections.
- RELATIONSHIPS – actively fostering open and caring relationships between parent and community (school/wider community).
- LEARNING – helping to enrich learning environment by provision of new technology and flexible learning spaces

The purpose of this Strategic Plan is to identify and document how the P&C anticipates money will be raised and allocated over the 2018 - 2021 school years. Having a strategic approach to how the money is allocated ensures that the money raised by the P&C, and contributed by the community, is allocated to the most beneficial projects. It is a broad overview of what are important projects for HPSS and the school community over the next four years, as determined by collaboration with HPSS P&C Executive and members, school executive, staff and administration as well as the wider school community.



# HERMIT PARK STATE SCHOOL

## Parents and Citizens' Association



The anticipated benefits of the plan are:

- Better communication of where P&C funds go.
- Having projects scoped ready for grant applications.
- Better utilisation of school facilities.
- Better planning for equipment replacement.
- Linking fundraising activities to a specific goal.

The Strategic Plan will be looked at throughout the four-year period, with an Annual Operational Plan established each year that specifies spending for that year. The Strategic Plan will be referred to at each AGM to determine how the P&C are tracking with their planned objectives, and whether anything needs to be added for future.



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Key Strategic Area	Goal	Strategies	Timeframe	Success Indicators
Collaboration/ Relationships	Increase attendance at P&C meetings and membership of the P&C by 20%	<ul style="list-style-type: none"> <li>Promote what the P&amp;C does and their goals in the Welcome Pack for new families</li> <li>Meetings held once a month (fourth Tuesday of the month) at 6.30pm</li> <li>Provide a list of dates for when meetings will be held on noticeboards and in school newsletter</li> <li>P&amp;C morning teas to welcome new families</li> </ul>	<p>December 2020</p> <p>February 2018</p> <p>Once a term</p>	<ul style="list-style-type: none"> <li>Every new family joining HPSS will receive a P&amp;C welcome pack as part of the school's welcome pack</li> <li>Meetings consistently held at appointed times, and times given out on noticeboard/FB page and school newsletter</li> <li>P&amp;C morning teas to occur once a term (on different days) to encourage new families</li> </ul>
Collaboration/ Relationships	Engage and involve more parents in P&C activities.	<ul style="list-style-type: none"> <li>P&amp;C information sessions at the welcome night held by the school in November of each year</li> <li>Welcome Pack explaining what the P&amp;C does</li> <li>P&amp;C prep picnic</li> <li>Prep morning tea</li> <li>Acknowledge volunteer's support via photos (if approved) on FB and noticeboard, letters home, newsletters.</li> </ul>	<p>November each year</p> <p>Ongoing</p> <p>November</p> <p>January/February</p> <p>At conclusion of each event</p>	Volunteer register increased by 20% by end of 2020 (approximately 30 people on register in 2018)



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	Communicate P&C achievements to school community	<ul style="list-style-type: none"> <li>• Invitations/notification of events on noticeboard/FB/newsletter/Welcome Pack</li> <li>• Communicate funding priorities to parents and let them know what funds have been raised for.</li> <li>• Information placed on school noticeboards to inform school community of P&amp;C's achievements for the previous year</li> </ul>	<p>Ongoing</p> <p>Ongoing/prior to each activity</p> <p>March of each year</p>	Community more informed of what P&C have provided for the school.
Support/Services/Learning	Consult with school executive to determine short and long-term funding priorities and other projects	<ul style="list-style-type: none"> <li>• P&amp;C Executive to meet with school Executive at the end of each calendar year to identify resource needs and proposed improvements to school environment.</li> <li>• Prioritise projects for possible P&amp;C funding</li> <li>• Wish lists from class teachers</li> <li>• Innovative project funding grant available</li> </ul>	<p>November/December</p> <p>November/December</p> <p>Ongoing</p> <p>1 x \$1,500 grant per term available</p>	<p>Information collected to inform P&amp;C spending</p> <p>P&amp;C provides support for student resources, improvements to the school environment.</p> <p>P&amp;C provide support for teachers where required.</p> <p>Applications assessed as received.</p>



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Support/Services	Meet with student council to determine their needs and priorities and ways the P&C can assist them with their goals	<ul style="list-style-type: none"> <li>• P&amp;C Executive to meet with student council at the beginning of each year to determine priorities for the year</li> <li>• Wish list for students</li> </ul>	April  Ongoing	Students goals are discussed and assisted with where required.
Services	Payment of building loan for new OSHC facility	<ul style="list-style-type: none"> <li>• Ensure regular payments of building loan repayments for the new OSHC facility</li> </ul>	Ongoing (10-year loan term commencing July 2018)	Payments are made on time.
Support/Services	Organise fundraising activities	<ul style="list-style-type: none"> <li>• Assist fundraising coordinator with responsibility of organising events and recruit volunteers.</li> <li>• Develop fundraising plan/calendar for each year.</li> <li>• Form grant-writing groups as required to apply for external funding to improve school facilities or resources</li> </ul>	As required  February  As required	Secure extra \$25,000 each year to spend on allocated priorities.
Services	Apply for at least two government and community grants per year	<ul style="list-style-type: none"> <li>• Source and apply for at least two grants per year</li> </ul>	When required	Grants applied for and successfully obtained.
Support	Outdoor learning spaces	<ul style="list-style-type: none"> <li>• Assist with development of outdoor learning spaces</li> </ul>	Ongoing	Outdoor learning spaces and junior campus area improved.



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		<ul style="list-style-type: none"><li>• Help improve area near mango tree on junior campus</li></ul>	Ongoing	
Support	STEM/STEAM resources	<ul style="list-style-type: none"><li>• Where required, obtain STEM/STEAM resources for teachers</li></ul>	Ongoing	Purchase of STEM/STEAM resources for teachers.